

MINUTES

Northwoods Elementary PTA Board Meeting

Meeting Location: Zoom Meeting

Tuesday, June 2, 2020 – 6:30 PM | Meeting called to order by Jill Hopkins, School Picnic

In Attendance

Members present included: Cheryl Aber, Secretary; Suzanne Bleakley, Spirit Wear; Mandi Baggett, K-2 Teacher Representative; Teresa Combs, 3-5 Teacher Representative; Erin Grandstaff; Jill Hopkins, School picnic; Heather Nadeau, VP Fundraising; **Greg Couch, Safe Routes**; Julie Snyder, Treasurer; Heather Griffith-Dolciney, Advocacy; Joe Nixon, Principal; Beatrice Le Pechoux, Cultural Arts; Bianca Howard, Terra-Cycle/ETC; Cathy Brooks; Cope; Leigh Williams; Mayra Navarro

Call to Order, Approval of Minutes, President's & Vice President's Report (6:33 PM)

Meeting was called to order by Jill Hopkins. Approval of May meeting minutes. Nixon moved, Combs second, approved.

Rhonda could not make it, so she sent her notes ahead of time:

1. Watch for an email coming out soon regarding end of year close-out items for PTA stuff (email accounts, etc.)
 2. Any check requests/reimbursements that need to be submitted for this school year must be done via email to myself and Julie to: northwoodspta.pres@gmail.com & northwoodspta.treasurer@gmail.com. *no later than* Friday, June 12, 2020. Include the attached check request form filled out and attach all receipts (can take a picture of them with your phone.) Since we can't go to school, make sure you include the mailing address on the check request form.
 3. Any PTA items you might need to get from school (or drop off there) need to be worked out with Mr. Nixon.
 4. THANK YOU all for your service and spirit this year, and while next year promises to be an exercise in change and uncertainty, the PTA will continue do whatever we can to help our students, staff, and school succeed and flourish.
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Principal's Report and Teacher Representative's Report (6:35 PM)

Joe Nixon's monthly report: Week and a half of school left. Prioritize student and staff safety. Still waiting for county, etc to decide on how school will look like in 2020-2021. Families have been very positive and that has been helpful to the morale of the staff. Would like to plan some community events to get folks back to campus. Rising Kindergarten families there will be some virtual open house session – late June and late July.

Teresa Combs (3-5 Teacher Rep) and Mandi Baggett (K-2 Teacher Rep): Ms. Vaughn and Ms. Seitzinger – if you have any photos of the garden or school, please share. Creating a video in response to a district mandate that all schools have a virtual tour. Security reasons, we cannot show the floorplan. A couple years old work. Important for all of us to maintain a positive attitude, continue to promote NES in our communities.

Treasurer's Report (6:43 PM)

Julie Snyder's monthly report: Biggest check was for the book fair. No money coming in. Ending balance: \$22,547. Rhonda is coming to school tomorrow, so she can grab what is needed.

Committee Reports (6:45 PM)

5th grade student gifts ordered. Mel video has been released and posted. Anyone who cannot make it to the drive-through graduation, please let Brook/Mr. Nixon know. Signs coming in soon. Mel social campaign from Mel around town. Revealed...Will Aber was Mel! Underclassmen can come with 5th grade families to the ceremony drive-through, if it is easier for the parents. Visitors in the car, so please drive and not walk.

Adopt a spot. Grass cutter just mow over the trash, so it gets chopped up and harder to clean. By contract, the lawn crew is supposed to use the wand trash pickup. Mr. Nixon will reach out to talk to them about it.

Committee notes in attachment.

Every Tray Counts: ETC is trying to get the district to take on the cost, rather than each individual PTA. It's the county's waste. Lunch waste is just a small amount of waste of the big picture. Mr. Nixon said he will keep it in mind for the future. Current CDC suggestions have the cafeteria off limits. There's a lot of uncertainty right now on how lunches will be handled moving forward. LW: She hopes we won't give up too easily. Would be happy to help brainstorm and look for a solution. Mr. Nixon said one suggestion being mentioned is having food pre-packaged, with fewest number of hands touching the food. Bianca Howard plans to stay in touch and share with PTA what they hear ETC plans to do.

Yearbooks: Jen Papp and Heather N. will be at the school on 6/6 to distribute and sell yearbooks. They have about 60 books left. Heather understood that Strawbridge will be opening online ordering, however, the cost will be \$10 more than what our PTA had signed up for.

Unfinished Business (7:00 PM)

N/A

New Business (7:00 PM)

HN asked if we are still on for 6/18. Jill said she could lead the meeting on 6/18, if needed. Mr. Nixon will be out of town and won't be able to join. He will check to see if Jackie could attend to speak to any questions. This needs to be followed up on to ensure we will move forward with the scheduled meeting. There are concerns over attendance of the 6/18 meeting. HN suggested considering pushing the elections to the beginning of Aug. or Sept. Mr. Nixon thought this would be something he could include in his communications with rising kindergartners. Jill mentioned that due to everyone being uncertain about what next school year will look like, the timing of closer to start of school may be better. HN mentioned that we have done elections before in Sept. HN: motioned to postpone the elections to September 2020. Beatrice 2nd the motion. The motion passed majority vote. HN has offered to take over parent emails and PTA website questions. Mr. Nixon is glad to participate and support parent questions as well. HN will talk with Rhonda and get access to the email account so she can stay on top of the communication. Jill asked if there would be a meeting date for back to school. Mr. Nixon is expecting restrictions for volunteers on school property when the new school year starts. He proposed having a virtual meeting or possibly something outdoors, if possible. Tentative date will be 6:30pm on 8/4. Mr. Nixon will add this date to the community calendar.

Final Comments (7:21 PM)

Motion to adjourn by Beatrice's dog, Denver. Just kidding, it was Beatrice. Motion seconded by Brook McCarthy.