

MINUTES

Northwoods Elementary PTA Board Meeting

Meeting Location: Zoom Meeting

Tuesday, May 5, 2020 – 6:30 PM | Meeting called to order by Rhonda Beese, President

In Attendance

Members present included: Cheryl Aber, Secretary; Rhonda Beese, Vice President; Suzanne Bleakley, Spirit Wear; Mandi Baggett, K-2 Teacher Representative; Teresa Combs, 3-5 Teacher Representative; Erin Grandstaff; Jill Hopkins, School picnic; Heather Nadeau, VP Fundraising; Greg Couch, Safe Routes; Julie Snyder, Treasurer; Heather Griffith-Dolciney, Advocacy; Joe Nixon, Principal; Beatrice Le Pechoux, Cultural Arts; Bianca Howard, Terra-Cycle/ETC

Call to Order, Approval of Minutes, President's & Vice President's Report (6:30 PM)

Meeting was called to order by Rhonda Beese. Approved April PTA board meeting minutes. General PTA meeting in May? Heather Griffin-Dolciney thinks we should have it. Greg suggests mid-June because we need the board to be approved. Need to have board in place by July 1 and fiscal year starts on July 1st. Set date for general meeting – Thursday, June 18th at 6:30pm. Erin volunteered to help organize. Erin is tentative to be VP...need a President to work with her. Crystal suggested next year will not be as busy for executive board because of COVID. Greg – anyone know Zoom membership? Google meet can have up to 200 people, but more people it gets clunky. Microsoft teams only shows 4 people at a time. Jill and Heather N. will investigate it. Pro is \$14.99/month for up to 100 people and no time limit, free has time limit. Check reimbursements are in the works.

Principal's Report and Teacher Representative's Report (6:45 PM)

Joe Nixon's monthly report: Lots of suggestions but nothing in stone yet and decisions to be made. Maybe start a week earlier? Smaller classes? Spending cuts are coming. Last western area principal meeting – DO NOT do a google meets-style ceremony. Be cognizant of what precedence is set for future years. Once he knows the guidelines and decisions. Will need to collect all privacy forms if we do something online. Good news...ordered no contact thermometers for the office and special certificate paper for 5th graders. My Intent company makes charms...finds motivational word and engrave them on a charm for each teacher.

Teresa Combs (3-5 Teacher Rep) and Mandi Baggett (K-2 Teacher Rep):

Treasurer's Report (7:00 PM)

Julie Snyder's monthly report: End of March checking balance = \$27,589. Deposits = \$7,012 book fair; a little over \$300 deposit for a few 'one and done' collections, and box tops; deposit - matching gift from SAS for \$250; Expenses = ~ 90% of expenses were classroom set up checks being cashed. Most expensive check was \$360 for First in Fitness T-shirts. (Paid by parents, so not really an expense.) New Mel costume - \$252, Compost now - \$208

Committee Reports (7:05 PM)

Terra Cycle: Jennifer Papp asked if she could have access to collect the teracycle and PTA closet in order to send of the shipment. Mr. Nixon said he is fine with that. There's typically someone at the building every day and if they coordinate, he will plan to be there. JP checked in with Terra Cycle to find out if there were any new virus requirements.

No changes, business as usual. JP only delivers to Teracycle about 3 times a year, and said she is fine to continue this next year. Mr. Nixon requested that for next year that we advertise more widely to ramp up family participation. He will include this in his beginning of the year message and throughout the year. JP will send Mr. Nixon information and mentioned that there are flyers by the collection bins at the school.

Spirit Wear Amazon Store: JP said the parent who currently manages the Amazon store does not want to continue doing it, so it will be shut at the end of this school year. Sold ~ 46 shirts this year. In the past, when they took orders and deliver shirts at school, they sold ~ 200 shirts. Suggestions were made around looking for other options for next year, such as offering different options at different times of year, considering other products (pencils, cups, etc)

5th Grade Activities: Per Mr. Nixon's update tonight, move up ceremony plans on hold until district makes decision. A virtual ceremony will not be allowed as of this time. Jennifer Papp has worked up two design options for a Northwoods graduate sign the 5th graders could put in their lawn, by their door, or wherever they like. Getting quotes on the cost. We will have the kids vote on the sign. As a gift to the children, a cup is also being priced with Northwoods printed on the cup. The plan is to have both the sign and cup available on the same date as yearbook pick up and/or classroom clean out. Any remaining amount due in the budget will be donated in the 5th grade's name. This may be Mel's closet or to a food program feeding families, TBD. Brook made a motion to have Mel donated by the PTA in the 5th graders name. Bianca Howard seconded the motion. Motion passed. **NEXT YEAR NOTE:** Mr. Nixon asked for 5th grade specific T-shirts (if they will be made) be created and offered at the beginning of the year so they can wear it all year long.

Compost Now: Bianca Howard and Sara Johnson provided updates. Currently paying \$208/month for trays being recycled and prep. Mentioned that we may not be taking full advantage, as other schools are having kids scrape the trays. Bianca wondered if Every Tray Counts is something they would like to continue next year. Mr. Nixon is concerned over the unknown restrictions for next year, and involving children more in the process. He mentioned that Northwoods will be reduced by 1 cafeteria staff next year due to the number of meals that are being purchased this year. Crystal is apprehensive about putting this into the budget with so much up in the air. As they don't know at this time if students would be able to eat in the cafeteria next year. Heather N. also agreed, saying that she is concerned committing that much money from the budget with the unknowns. Every Tray Counts Wake County is having a meeting soon to discuss how they move forward. At this point, there's no more charges since no more collection is happening. They did pro-rate since school has not been in session.

Yearbook: Heather N. is working with Mr. Nixon to plan for a yearbook pick up date.

Unfinished Business (7:20 PM)

N/A

New Business (7:25 PM)

Mr. Nixon said they could tentatively begin to schedule Cultural Arts program for next year. They have been told they could book them, but as decisions unfold, the events may just need to be cancelled. Beatrice is going to see what the United Arts Council does, as far as timelines. As of now, the only show we have for April 28th (is tentatively rescheduled for October. (It's already been paid for).

Final Comments (7:35 PM)

Adjourn!