

MINUTES

Northwoods Elementary PTA Board Meeting

Meeting Location: Zoom Meeting

Tuesday, April 14, 2020 – 6:30 PM | Meeting called to order by Rhonda Beese, President

In Attendance

Members present included: Cheryl Aber, Secretary; Rhonda Beese, Vice President; Suzanne Bleakley, Spirit Wear; Mandi Baggett, K-2 Teacher Representative; Teresa Combs, 3-5 Teacher Representative; Cathy Brooks, Erin Grandstaff; Katy Burgwyn, Membership; Jill Hopkins, School picnic; Heather Nadeau, VP Fundraising; Greg Couch, Safe Routes; Cathy Brooks, Garden/Kindergarten liaison; Julie Snyder, Treasurer; Heather Griffith-Dolciney, Advocacy; Joe Nixon, Principal; Beatrice Le Pechoux, Cultural Arts; Bianca Howard, Terra-Cycle/ETC; Jen Zerda, Wellness

Call to Order, Approval of Minutes, President's Report (6:30 PM)

Meeting was called to order by Rhonda Beese. Approved March general PTA meeting minutes. Nothing to report

Principal's Report and Teacher Representative's Report (6:45 PM)

Joe Nixon's monthly report: Nothing major. Waiting on computers for families who do not have them. Aftercare staffing – YMCA afterschool. YMCA will come to Northwoods (site-based, so up in price.) Starting in August. Would like picnic with the principal. 85-90% re-routing electrical work by the garden, but on-hold because of COVID-19. No idea when modular project will begin/continue because they need a traffic study...but there isn't any traffic now. May need school board support for an enrollment cap. It will still be crowded for another year until we can get the cap and modular units in place.

Teresa Combs (3-5 Teacher Rep) and Mandi Baggett (K-2 Teacher Rep): Classroom teachers are doing their best to get resources and class work online, so appreciating the patience from the families. Rhonda and Ms Combs working on virtual book and a bite.

Vice President's Report (6:30 PM)

Rhonda Beese's monthly report: See above in president's report

Treasurer's Report (7:00 PM)

Julie Snyder's monthly report: Ending balance \$19,375. Credit of about \$2K from bookfair, but usually used by Media Center coordinator for new books, etc.

Committee Reports (7:05 PM)

Staff appreciation: Good chunk of money left over and since we will not have on-prem staff appreciation week, Amazon gift card? Gift cards by email would work too.

Yearbook: proof has been delivered and Jen Papp and Heather N are going to approve. 160 pre-ordered and bought, so what do we do since it looks as though school will not be back on prem for the rest of the year. Ship them? Principal

Nixon suggested the same as when they passed out Chrome books... physical distance, set up tables and volunteers, over a couple of different dates. 3 weeks for order to be printed.

Unfinished Business (7:20 PM)

Mel is on his way... Cheryl is working on an unveiling video to be shared via social media/ Principal Nixon's newsletter, if school is not reopened for the 2019-2020 school year.

New Business (7:25 PM)

Greg - bylaws from NCPTA doesn't allow a budget modification, alternative is to propose unusable funds (\$1700) to be diverted to school improvement fund and used for emergency needs at Principal Nixon's discretion.

Motion 1: Motion to allow Principal Nixon to access up to \$1700 from the School Improvement budget, at his discretion, to assist with any Covid19 related school expenses. The total amount made available equals the total from cancelled events and programs planned for the spring of 2020, so will not result in any increased expense for the 2020-21 PTA budget. The money must be spent by June 30th (end of fiscal year). Motion passed.

Unused funds can be rolled into the following fiscal year, to be voted on next school year's budget.

Second motion to suspend rule to request repayment to be done within 1 week.

Motion 2: Motion to temporarily suspend the standing rule (rule 19 under Elected Officer & Committee Chair responsibilities) regarding requests for reimbursements be made within one week of incurred expense. Motion passed.

Principal Nixon - YMCA can be used as a t-shirt sponsor for next school year's shirt.

Greg - recommends 2nd board meeting in May to discuss next year's business including but not limited to budget, nominating committee. Planning for May 5.

Rhonda set up next Zoom meeting (will be added in May agenda and on PTA calendar):

Join Zoom Meeting - 6:30pm on Tuesday, May 5, 2020

<https://us04web.zoom.us/j/74385588398?pwd=a1FMenNESyt4MnNSQUE0cWoyMS9HUT09>

Meeting ID: 743 8558 8398

Password: 20192020

Crystal to look for a couple of options of temporal thermometers to consider purchasing for office. Current solution is an under-the-tongue thermometer with plastic sleeve and is not a safe solution, particularly in the current environment.

Final Comments (7:17 PM)

Adjourn!